



**MARCO  
POLO**

# ADMINISTRATIVE & FINANCIAL MANAGEMENT



Co-funded by the  
Erasmus+ Programme  
of the European Union



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# ADMINISTRATIVE & FINANCIAL MANAGEMENT

## ERASMUS +:

- *Capacity Building Projects*

- **Call for proposals 2018 — Erasmus+ Programme**

[http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=uriserv:OJ.C\\_.2017.361.01.0032.01.ENG&toc=OJ:C:2017:361:TOC](http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=uriserv:OJ.C_.2017.361.01.0032.01.ENG&toc=OJ:C:2017:361:TOC)

**ERASMUS+**

2014 - 2020 programme for Education,  
Training, Youth, and Sport



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# CAPACITY BUILDING FOR HE

## What can be funded?

- **Joint Projects:** Producing outcomes from eligible Partner Countries (Curriculum development, modernisation of HEIs,...)
- **Structural Projects:** Impact on HE systems and Promoting reforms in National and Regional levels.
- **Special Mobility Strand** for staff and students (Studies and Traineeships). 40% of Projects.



## CAPACITY BUILDING FOR HE

- ✓ Participation of **other actors** as partners;
- ✓ Multinational and National Projects;
- ✓ **Third countries** can be **Coordinators**;
- ✓ Special Mobility Strand: **Independent evaluation**;
- ✓ Duration: **2 or 3 years**.





# CAPACITY BUILDING FOR HE

**CEILINGS:** *Projects from 500 000 to 1 million euros.*

<b>TRAVEL COSTS (Staff and Students)</b>	<b>Distance: 180-1100 euros</b>	<b>Certification: Lump sum depending on distance.</b>
<b>COST OF STAY (STAFF)</b>	<b>Up to 14th day: 120 € Up to 60th day: 70 € Up to 12 months: 50 €</b>	<b>Certification based on the duration of the stay</b>



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# CAPACITY BUILDING FOR HE

<b>COST OF STAY (students)</b>	Up to 14th day: 55 € Up to 60th day: 40 €	<b>Certification based on the duration of the stay</b>
<b>EQUIPMENT</b>	<b>100% eligible costs</b>	<b>Maximum 30% of total costs</b>
<b>SUBCONTRACTING</b>	<b>100% eligible costs</b>	<b>Maximum 10% of total costs</b>



# STAFF COSTS

## DOCUMENTS TO JUSTIFY:

- ✓ PAYROLLS
- ✓ CONTRACTS
- ✓ PAYMENTS
- ✓ TIMESHEETS

❖ MAXIMUM: 40% OF TOTAL COSTS/ FUNDED 100%





**THANK YOU!**



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